

SBMSA Policy Regarding Criminal Background Checks

Beginning with the Fall 2004 sports, the Spring Branch Memorial Sports Association (“SBMSA”) will not permit any individual who has been convicted of or pled guilty to any offense described below to participate in any manner with an SBMSA team.

In order to implement this policy, SBMSA will require background checks on managers, coaches, volunteers, hired workers, and any other persons who provide regular service to SBMSA or an SBMSA team and who have repetitive access to, or contact with, SBMSA players. In order to manage, coach, or otherwise be involved with an SBMSA team, individuals will be required to complete and submit the association’s Volunteer Registration Form and submit to a criminal background check. Refusal to submit a fully completed Volunteer Registration Form and/or submit to a criminal background check shall result in the immediate disqualification of the individual from managing, coaching, or otherwise being involved with any SBMSA team until such time as the individual submits such a fully completed Volunteer Registration Form and/or submits to a criminal background check.

An individual desiring to manage, coach, or otherwise be involved with an SBMSA teams shall submit a fully completed Volunteer Registration Form to the association at the time of registration or whenever requested by the association. Individuals desiring to coach more than one sport shall be required to submit a fully completed Volunteer Registration Form for each sport. Additionally, individuals will be required to submit a fully completed Volunteer Registration Form each year in which they desire to manage, coach, or otherwise be involved. All completed Volunteer Registration Forms shall be maintained by the association for the duration of the individual’s involvement or managerial or coaching tenure.

Upon receipt of a Volunteer Registration Form from an individual desiring to manage, coach, or otherwise be involved with an SBMSA team, SBMSA will conduct a criminal background check. If the background check reveals information that an individual has been convicted of or pled guilty to a crime listed below, including but not limited to any crime involving or against a minor, the association will contact the applicable government agency to confirm the accuracy of the information. If the applicable government agency confirms the accuracy of the information, the association will then contact the individual to confirm the information. Upon confirmation of a conviction for or guilty plea to any crime listed below, including but not limited to any against or involving a minor, SBMSA shall not permit the individual to participate in any manner with any SBMSA team.

SBMSA will conduct a background check to search (a) the government state-wide Sexual Offender Registry for anyone who has committed sexual offenses involving minors, or (b) for any crimes falling under Title 5 or Title 6 of the Texas Penal Code.

The vice-president of the SBMSA board of directors will maintain the records relating to criminal background checks and will share personal information contained in the Volunteer Registration Form, background check, or other information obtained through the screening process with the Program Director of the sport involved in order to make personnel decisions. SBMSA will maintain records relating to conviction or a guilty plea to a crime listed herein, including but not limited to any crime involving or against a minor, for a period of five years.